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“Giving Effective Feedback” (Full Day Workshop)

Have you ever struggled to find the right words and the right time to give someone feedback? Have you ever given feedback that fell on deaf ears? This course will teach you how to set the stage upfront for giving feedback in a way that the receiver not only hears it, but acts on it. You will learn and practice several different feedback models and understand when each is most appropriate. You will also gain tools for giving very difficult and uncomfortable feedback. By the end of this class, you will be able to say just about anything that needs to be said to just about anyone.

Objectives:

- Understand why feedback is important.
- Understand the difference between effective feedback and ineffective feedback.
- Learn how to set expectations upfront with employees.
- Learn how to set the stage for giving candid feedback.
- Learn and practice using different types of feedback models: praise, constructive, redirecting, disciplinary, and follow up.
- Be able to give someone very difficult and uncomfortable feedback.
- Be able to give feedback to your boss.
- Create an action plan for utilizing feedback models to give on-going feedback to employees.